**Leading Indicator:**

Programme Management

* Maintain and evaluate the effectiveness of controls on an ongoing basis
* Establish an exposure monitoring programme
* Ensure early reporting and investigation of any potential workplace ill health or disease, through health surveillance
* Set and then monitor measureable targets which relate to the occupational ill health prevention programme

Manage Worker Health Protection

all the time: over the whole site,

before and throughout every

project and from the top to the

bottom of the company.

**Company/Project/Site Name:**

|  |  |  |  |
| --- | --- | --- | --- |
| Question | Evidence  The wording below is given as a guide only: delete and replace with details of your own evidence when using this tool. | | Score |
| Are routine checks in place to ensure controls are working properly? | *e.g. daily pre-use checks for extraction systems as well as annual thorough examination & testing, Pre-use checks for PPE / RPE – filter change etc.* | | 0 |
|  |  | |  |
| Is there a programme of preventative maintenance to ensure controls do not ‘break down’? | *e.g. planned maintenance to ensure extraction works correctly / filters changed, collection bins emptied, damaged ductwork repaired. Maintenance of tooling so that is does not deteriorate (increase noise and vibration) etc.* | | 0 |
|  |  | |  |
| Has a need for ongoing exposure measurements been identified? | *Routine exposure monitoring conducted to show that exposure assessments are still valid e.g. measurement of dust / fume / noise / vibration.* | | 0 |
|  |  | |  |
| Is health surveillance required?  Has this need been assessed? | *Health surveillance targeted based on exposure risk assessments where there is a valid surveillance method and there is a significant risk of exposure.* | | 0 |
|  |  | |  |
| Are any abnormal health surveillance or exposure monitoring results investigated to identify any unsatisfactory controls? | *Health surveillance & exposure measurement data reviewed to identify adverse trends, investigation to identify if controls need to be improved.* | | 0 |
|  |  | |  |
| Have targets been set to help monitor how well the WHP programme is working? | *% risk assessment completed, % maintenance completed on controls, pre-use checks completed, % of high risk activities, training on health hazards completed, results of exposure monitoring & health surveillance, use of controls and PPE.* | | 0 |
|  | | | |
| Total | | | |
| Other evidence of best practice: | | Score (points per question)  0 No  1 Yes but limited evidence / implementation  2 Yes good evidence and expectation generally met  3 Yes expectation met and examples of best practice | 0 |